

All gifts are tax deductible and will be recognized with a tax-deductible receipt. Please help us stay updated by making sure we have current information.

## **HOW TO DONATE TO YOUR CAMPUS MINISTER OR STAFF PERSON**

### **THERE ARE MULTIPLE METHODS FOR DONATING TO A CAMPUS MINISTER OR STAFF PERSON**

- 1. PLEDGES**
- 2. CHECKS**
- 3. ONLINE DONATIONS**
- 4. ELECTRONIC FUNDS TRANSFER**
- 5. CREDIT CARD DONATIONS**
- 6. STOCK**

#### **PLEDGES**

To make a pledge, if you have a remittance envelope, you may mark your pledge on the envelope itself or just include a small note or send an e-mail to the office. A pledge helps your staff member to plan his/her budget better if you are in a position to make the pledge!

#### **CHECKS**

There are several ways you may donate to a campus minister, intern or staff member. The most common way is to send a check with the staff member's name on the memo line. We can easily enter your gift from that information. You will receive a receipt and an envelope for your next gift.

You can send checks to:

Reformed University Ministries  
1700 North Brown Road, Ste 104  
Lawrenceville, GA 30043

**Please remember to put the staff member's name and school or church plant on the memo line.**

#### **ONLINE DONATIONS**

We now accept online donations on our website, [www.ruf.org](http://www.ruf.org). This is only for one-time donations using credit cards. Pledges or automatically recurring donations can not be made through our website.

#### **ELECTRONIC FUNDS TRANSFER**

Reformed University Ministries will process EFT donations in the same manner as we do other types of donations, including issuing a monthly receipt. EFT is cost free and hassle free. You have total control over your gift. You can stop or change your gift at any time by notifying Reformed University Ministries.

It's easy to begin:

1. Complete the authorization form on the inside of the pre-printed remittance envelope **OR** write a note that you wish monthly drafts to your account and your name and address to include with your check
2. Attach a check for the first month's donation or a voided check
3. Mail the check and the authorization form or note to Reformed University Ministries

Your confirmation letter will include the date the first transfer will be made.

Thank you for considering EFT as a convenient method of making your donations.

## **CREDIT CARD DONATIONS**

Donations can be made by Visa, Master Card, Discover and American Express. Reformed University Ministries will process your donation in the same manner as we do other types of donations, including issuing a monthly receipt. You have total control over your gift. You can stop or change your gift at any time by notifying Reformed University Ministries.

Complete the authorization form on the inside of the pre-printed remittance envelope **OR** send your credit card number and the expiration date to Reformed University Ministries by e-mail

Your confirmation letter will include the date the first transfer will be made.

If you wish, you can authorize one-time donations through credit cards. Just let us know who you are supporting and how much your contribution should be.

Thank you for considering Visa, Master Card, Discover and American Express as a convenient method of making your donations.

## **HOW TO DONATE STOCK**

Thank you for considering stock donations to Reformed University Ministries!

Our account is with Wells Fargo. Your broker can transfer stock to Reformed University Ministries, account number **5308-3000**, DTC # **0141**. If your broker needs any information, please have them contact Bonnie Standridge.

**In order for us to properly credit your contribution, please notify us of the number of shares and the name of the stock. Also we need to know how you would like your gift designated.** Contact Bonnie Standridge in the Reformed University Ministries office at 678.825.1070, by e-mail [bstandridge@ruf.org](mailto:bstandridge@ruf.org), or send a fax (678.825.1071).

### **Reformed University Ministries Tax ID # 58-1713181**

If you or your broker have questions, please call Scott Edwards with Wells Fargo at 800.999.4448 or our office at 678.825.1070.

If you have any questions, please contact the Donations Associate:

Bonnie B. Standridge

Reformed University Ministries

1700 North Brown Road, Suite 104

Lawrenceville, GA 30043

(678)825-1086

<mailto:bstandridge@ruf.org>